

## GIBRALTAR SPORTS AND LEISURE AUTHORITY

### JOB DESCRIPTION

**Job Title:** Sports Leader (Supply)

**Responsible to:** Sports Development Officer through the Sports Leader in Charge

**Hours of Work:** (Supply)

### Job Specification:

#### The main functions of the post are:

- To assist the Sports Development & Training Unit in the delivery of the Summer Sport & Leisure Programme.
- To produce safe and enjoyable session plans for all activities and events in the programme.
- To lead and support Volunteers in the delivery of sports sessions for children over the summer period.
- To administer First Aid as and when required.
- To undertake the induction for the Summer Sport and Leisure programme.
- To take part in evaluation sessions of the programme.
- To undertake any other appropriate duties which the Sports Development Officer or his/her representative may require.

### Person Specification:

<u>Criteria</u>	<u>Essential</u>	<u>Desirable</u>
Qualification	Must possess Accredited Coaching Awards and/or Community Sports Leadership Award.  Willingness to undertake First Aid training.	Holder of an accredited First Aid certificate
Experience	Must have written reference proving practical experience of leading young people in sport coaching sessions in a sporting environment	Knowledge of Special Olympics Sport and working with children with developmental delay.
Knowledge	Must have knowledge of the rules of popular sports.	

Job Description – Sports Leader

<p>Key Skills and Behaviours</p>	<p>Should possess leadership skills.</p> <p>Have good communication skills, both verbal and written.</p> <p>Able to work as part of a team and on own initiative.</p> <p>Must be self-motivated and able to motivate others.</p> <p>Willingness to take on responsibility.</p>	
<p>Attendance</p>	<p>Participation on the induction training programme is mandatory. (29<sup>th</sup> June to 6<sup>th</sup> July)</p> <p>Applicants may be offered work between 29<sup>th</sup> June to 20<sup>th</sup> August 2018</p>	
<p>Other requirements</p>	<p>Must adhere to the Gibraltar Government's Health and Safety at Work Policy.</p>	